



The American International School of Muscat (TAISM) Responsible Use of Technology Agreement (for Elementary, Middle and High School students)

TAISM encourages the development of information literacy skills across the curriculum to enable TAISM students and staff to be responsible, resourceful, innovative, discerning and informed users of technology and information. The entire TAISM community is responsible for the protection and proper use of electronic data and information systems according to the agreement provisions set forth below. All TAISM students, faculty, staff and guest users authorized to use TAISM information systems are responsible for reading, understanding and following this agreement.

Expectations of our learning community:

I will use TAISM information and communication resources for learning and education

- I understand that I am responsible for any activity carried out on my account or with the hardware I use.

I will use information and communication resources in a respectful, accountable, honest, legal and responsible manner

- Any loss or damage caused by malicious intent or careless use of TAISM resources is my sole responsibility. I will report any loss or damage immediately. I understand that if the loss or damage was caused by my negligence, I will be held accountable for all charges or replacement costs.

I will protect my digital identity, and the digital identity of others

- Never publish information that could be used to identify a particular community member (such as, but not limited to: last name, student numbers, phone numbers, etc)

I will adhere to copyright and respect the rights of others

- Use resources in a way that does not disrupt the work, study, or the intellectual rights of others.
- Only publish items that you have the rights to publish and provide references to resources used

I will keep my user information secure and never use anyone else's user information

- Passwords must be kept secret and strong enough so that they are not easily guessed (at least 8 alpha-numeric characters and no easily guessable words)

I will follow established protocols and policies for use of TAISM technology anytime I represent myself as a TAISM learning community member

- I understand that the school can hold me responsible for what is posted while I am representing TAISM. For example, if I am a member of a TAISM group on YouTube, or Facebook, or any other social networking site in any language, and I post information that defames the school, or one or more members of the school community, I will be subject to disciplinary action at school, even if the posting was made outside of school.

If you have any questions or comments related to the use of technology, please contact Marcello Mongardi, Ed. Tech. Director, at mongardim@taism.com.

Agreement Accountability

School administration will follow up with individuals who are found to have infringed any of these guidelines.

As part of this school, you and TAISM will have an agreement. As part of that agreement, you agree to be honest and responsible in all your dealings with resources and digital tools, just as the TAISM administration will be honest and fair with you. If you have a problem or concern that relates to these guidelines please bring it to the attention of the TAISM administration as soon as possible.