



REGISTRATION DAY PROCESS for School Year 2019-20

Please proceed to the **BLUE Sports Hall** to register your child/children.

Forms to be submitted for newly enrolled families at **Tables 1 and 2**:

- Collect a gate pass(es) for your car(s) - Table 1
- Provide a copy of your student's passport and for either mother or father, along with current visa for Oman - Table 1
- Publicity Waiver & School Telephone Directory Information - Table 1
- Emergency Contact Form - pre-populated PDF form, one for each family (all children), will be emailed to the family, to be printed, updated and signed by parent, and brought to Registration - submit at Table 1
- Annual Health Form - pre-populated PDF form, one for each child, will be emailed to family, to be printed, updated and signed by parent, and brought to Registration - submit at Table 2
- Student Physical Examination Form - Table 2

Forms to be submitted for returning families at **Tables 1 and 2**:

- Collect a gate pass(es) for your car(s) - Table 1
- Emergency Contact Form - pre-populated PDF form, one for each family (all children), will be emailed to the family, to be printed, updated and signed by parent, and brought to Registration - submit at Table 1
- Annual Health Form - pre-populated PDF form, one for each child, will be emailed to family, to be printed, updated and signed by parent, and brought to Registration - submit at Table 2

Tuition fee payments: Confirm payment of tuition fees at **Table 3**.

Please note that student schedules for middle and high school students and class assignments for elementary school students will be available only after Business Office clearance.

Students in Grades EC1 - 5:

- Please stop at **Table 4** to collect class assignments and supply lists

Parent Volunteer Coordinator at Table 5: Meet the Parent Volunteer Coordinator, and her team of Parent Volunteers, if you would like to know more about volunteering opportunities at school.

Purchase uniforms: Purchase TAISM polo shirts and gym/PE clothes. (All students in grades 1-12 will need TAISM polo shirts and gym/PE clothes. Students in KG need gym/PE clothes only.) Uniforms may also be purchased at Reception throughout the school year. Payment can be made in Omani Riyals cash (small denominations please) or by debit/credit card.

MS/HS Athletics Director at Table 6: Meet Mrs. Kelly Lang, to learn more about TAISM's Middle and High School After School Sports program, and the ways in which you can support it.

Ed Tech Director at Table 7: Meet Mr. Marchello Mongardi, to learn more about TAISM's Technology Education program.

Students in Grades 6 - 8:

- Please visit **Tables 8 and 9** for locker assignments and to collect schedules

Students in Grades 9 - 12:

- Please visit **Tables 10 and 11** for locker assignments and to collect schedules

Bus service (optional) at Table 12: **Online Bus Registration form** Please click [here](#) to access the form. **All families, new and returning**, who wish to avail of the bus service **must** submit the ONLINE BUS FORM. Note, **payment for bus service must be settled with the Business Office before your service can begin**. If you have any questions please write to Mrs. Anu Gokul, Operations Secretary, at gokula@taism.com.

Cafeteria: Please visit **Table 13** to pre-pay for cafeteria meals for your child. Krafty Kitchen is open for service in the ES Cafeteria.

ID Badges: **Table 14**

- **ALL STUDENTS** and only **newly enrolled parents (each)** should have their ID picture taken (**by the bleachers in the Blue Sports Hall**).
- Returning Parent ID Badges: If you were issued a parent I.D. last year, please wear it to access entry to the school building. If you do not have a parent I.D. as yet, please have your picture taken at Registration, and you will receive an email when it is ready for pick up at the School Reception.

Classes begin on Tuesday, August 27, 2019 at 8:30 a.m.